



SEVERN
BUSINESS
COLLEGE

Study Centre Application

(Please complete in BLOCK CAPITALS)

Severn Business College appreciates the hard work of our study centre do to provide information and tuition to students. We work very closely with our study centres to make sure that both you and the student receive the best possible service. In order for us to process your application, please complete this form and return to us, including copy of your company profile and all relevant documents.

Email: admission@severnbusinesscollege.com

Company Name

Director(s)

Contact Name

Title/Position

Address

Telephone

Fax

Mobile

Email

Website

How many years have you been providing Educational Service?

Where/How did you hear about Severn Business College?

Please provide details of Colleges/Universities/Awarding Bodies you are working/have worked with.

Please provide two Colleges/Universities/Awarding Bodies references with contact name, address, telephone and email information.

Name:	Name:
Address:	Address:
Tel & Email:	Tel & Email:

How do you intend to promote Severn Business College?

What is the most suitable time of the year to visit your office?

Do you provide tuition service to students?

Do you provide information sessions to students?

What other services do you offer to students?

Explain how you will provide tuition service to students?

List the distance learning courses for which you intend to recruit students and provide tuition for Severn Business College.

I have read and agree to abide by Severn Business College's Terms & Conditions.

Name:

Signature: Date:

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