

SEVERN BUSINESS COLLEGE

SBC Level 6 Graduate Diploma in Project Management

Course Handbook

Qualification
SBC Level 6 Graduate Diploma in Project Management

Level
6

Guided Learning Hours
480

Total Qualification Time Hours
1200

Credit Value
120

Qualification Objective
The Level 6 Graduate Diploma in Project Management is designed to develop advanced skills and knowledge for individuals aiming to excel in the field of project management. This program integrates theoretical principles with practical applications, focusing on leadership, strategic thinking, and technical expertise to manage complex projects effectively.
The program consists of six units, each worth 20 credits. Upon successful completion, graduates will be well-prepared for professional roles in various industries.

Assessment
Assessment is through practical assignments, with no exams - to more accurately reflect the real working environment.

Unit Structure of the Qualification
SBC Level 6 Graduate Diploma in Project Management (120 credits):

Units	Unit level	Unit credit
Principles of Project Management	6	20
Leadership in Project Management	6	20
Financial Management in Projects	6	20
Risk Management in Projects	6	20
Strategic Project Management	6	20
Project Management Tools and Techniques	6	20

Assessment Grades

Marks Ranges	Marking Criteria
Pass	All learning outcomes are achieved. All assessment criteria are met.
Fail	All learning outcomes are not achieved. All assessment criteria are not met.
No Marks	Plagiarism

UNIT SPECIFICATIONS

Unit Title
Principles of Project Management

Level
6

Guided Learning Hours
80

Learning Time Hours
200

Credit Value
20

Learning Outcomes and Assessment Criteria
The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	Assessment Criteria *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Understand project management frameworks and methodologies.	1.1 Describe key project management methodologies (e.g., Agile, Waterfall). 1.2 Analyze the components of a project lifecycle. 1.3 Compare different project management frameworks. 1.4 Evaluate the importance of adaptability in project planning.
2. Develop effective project plans.	2.1 Define project scope and objectives. 2.2 Create a project work breakdown structure (WBS). 2.3 Identify resource requirements and constraints. 2.4 Formulate a risk management plan.
3. Implement stakeholder engagement strategies.	3.1 Identify stakeholders and their influence on the project. 3.2 Develop a stakeholder communication plan. 3.3 Assess the impact of stakeholder feedback. 3.4 Demonstrate conflict resolution techniques.
4. Evaluate project performance.	4.1 Monitor project progress using key performance indicators (KPIs). 4.2 Analyze project outcomes against objectives. 4.3 Report findings to stakeholders effectively. 4.4 Recommend improvements for future projects.

UNIT SPECIFICATIONS

Unit Title
Leadership in Project Management

Level
6

Guided Learning Hours
80

Learning Time Hours
200

Credit Value
20

Learning Outcomes and Assessment Criteria
The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	Assessment Criteria *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Understand leadership styles in project management.	1.1 Compare leadership styles and their impact on team performance. 1.2 Assess the role of emotional intelligence in leadership. 1.3 Evaluate the influence of culture on leadership practices. 1.4 Identify strategies to foster team motivation.
2. Develop skills for leading project teams.	2.1 Analyze team dynamics and roles. 2.2 Apply conflict resolution strategies. 2.3 Create strategies for effective delegation. 2.4 Demonstrate techniques for fostering collaboration.
3. Manage decision-making in projects.	3.1 Identify tools for effective decision-making. 3.2 Evaluate the impact of decisions on project success. 3.3 Develop strategies for managing decision-making risks. 3.4 Implement feedback mechanisms for continuous improvement.
4. Evaluate leadership effectiveness.	4.1 Assess leadership performance using metrics. 4.2 Analyze case studies of successful leadership in projects. 4.3 Propose improvements based on feedback and evaluation. 4.4 Reflect on personal leadership development.

UNIT SPECIFICATIONS

Unit Title
Financial Management in Projects

Level
6

Guided Learning Hours
80

Learning Time Hours
200

Credit Value
20

Learning Outcomes and Assessment Criteria
The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	**Assessment Criteria** *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Understand financial principles in project management.	1.1 Explain budgeting principles in projects. 1.2 Analyze cost estimation techniques. 1.3 Compare financial risk management tools. 1.4 Evaluate the role of financial audits.
2. Develop project budgets.	2.1 Create comprehensive project budgets. 2.2 Identify cost drivers and constraints. 2.3 Apply forecasting techniques to financial planning. 2.4 Monitor and control project expenditure.
3. Implement cost control measures.	3.1 Develop a cost control plan. 3.2 Identify variances between planned and actual costs. 3.3 Recommend corrective actions for budget overruns. 3.4 Evaluate the impact of cost control measures on project success.
4. Assess financial performance in projects.	4.1 Use financial metrics to evaluate project success. 4.2 Create financial performance reports. 4.3 Identify lessons learned from financial analysis. 4.4 Propose strategies for improving financial management.

UNIT SPECIFICATIONS

Unit Title
Risk Management in Projects

Level
6

Guided Learning Hours
80

Learning Time Hours
200

Credit Value
20

Learning Outcomes and Assessment Criteria
The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	**Assessment Criteria** *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Understand risk management frameworks.	1.1 Define risk categories in projects.

	1.2 Analyze risk management processes. 1.3 Evaluate tools for risk identification. 1.4 Compare frameworks for assessing project risks.
2. Develop risk mitigation strategies.	2.1 Identify potential project risks. 2.2 Create a risk mitigation plan. 2.3 Evaluate the effectiveness of risk response strategies. 2.4 Propose contingency plans for high-impact risks.
3. Monitor and control project risks.	3.1 Implement risk monitoring tools. 3.2 Identify changes in risk profiles during projects. 3.3 Evaluate the impact of risk management actions. 3.4 Develop risk reporting templates.
4. Reflect on risk management practices.	4.1 Analyze case studies of risk management in projects. 4.2 Identify common challenges in managing project risks. 4.3 Recommend best practices for risk management. 4.4 Reflect on personal learning in risk management.

UNIT SPECIFICATIONS

Unit Title
Strategic Project Management

Level
6

Guided Learning Hours
80

Learning Time Hours
200

Credit Value
20

Learning Outcomes and Assessment Criteria
The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	**Assessment Criteria** *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Understand the strategic role of project management.	1.1 Analyze the alignment of projects with organizational goals. 1.2 Evaluate the impact of strategic planning on project success. 1.3 Define key components of a strategic project portfolio. 1.4 Assess the role of innovation in strategic projects.
2. Develop strategic project plans.	2.1 Identify strategic objectives for projects. 2.2 Create a strategic project roadmap. 2.3 Analyze resource allocation for strategic initiatives. 2.4 Propose strategies for managing change in strategic projects.
3. Implement strategic initiatives.	3.1 Evaluate tools for managing strategic projects. 3.2 Develop processes for tracking strategic milestones. 3.3 Propose solutions for challenges in implementing strategies. 3.4 Monitor the impact of strategic decisions on project outcomes.
4. Evaluate strategic project outcomes.	4.1 Use metrics to assess the success of strategic initiatives. 4.2 Create case studies of successful strategic projects. 4.3 Identify lessons learned from strategic project evaluations. 4.4 Recommend improvements for future strategic initiatives.

UNIT SPECIFICATIONS

Unit Title
Project Management Tools and Techniques

Level
6

Guided Learning Hours
80

Learning Time Hours
200

Credit Value
20

Learning Outcomes and Assessment Criteria
The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	**Assessment Criteria** *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Understand key project management tools.	1.1 Describe common tools for project scheduling (e.g., Gantt charts). 1.2 Evaluate software for project management (e.g., MS Project, Jira). 1.3 Analyze the role of collaboration tools in project success. 1.4 Compare the benefits of automated project management systems.
2. Apply project scheduling techniques.	2.1 Develop a detailed project timeline. 2.2 Identify dependencies between project tasks. 2.3 Use scheduling tools to optimize resource allocation. 2.4 Monitor project schedules for delays and deviations.
3. Implement resource management tools.	3.1 Develop a resource management plan. 3.2 Use tools for tracking resource utilization. 3.3 Propose strategies for resolving resource conflicts. 3.4 Evaluate the impact of resource management on project outcomes.
4. Evaluate the use of project tools and techniques.	4.1 Analyze case studies of tool implementation in projects. 4.2 Assess the effectiveness of tools in different project contexts. 4.3 Propose improvements for tool adoption in project environments. 4.4 Reflect on personal learning in the use of project tools.

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