

SEVERN BUSINESS COLLEGE

SBC Level 3 Diploma in Health and Social Care Management

Course Handbook

Qualification
SBC Level 3 Diploma in Health and Social Care Management

Level
3

Guided Learning Hours
300

Total Qualification Time Hours
1200

Credit Value
120

Qualification Objective
This Level 3 Diploma in Health and Social Care Management is designed for individuals aspiring to develop their knowledge, skills, and understanding of health and social care principles and practices. The course aims to prepare learners for leadership roles in health and social care settings while ensuring compliance with professional standards and ethical guidelines.
Learners will gain insights into communication, safeguarding, professional development, person-centered care, and more. This qualification is suitable for those looking to progress to higher-level studies or enter supervisory or managerial positions in health and social care.

Assessment
Assessment is through practical assignments, with no exams - to more accurately reflect the real working environment.

Unit Structure of the Qualification
SBC Level 3 Diploma in Health and Social Care Management (120 credits):

Units	Unit level	Unit credit
Principles of Health and Social Care	3	20
Leadership in Health and Social Care Settings	3	20
Person-Centered Care and Support	3	20
Safeguarding and Protection in Care Settings	3	20
Professional Development in Health and Social Care	3	20
Managing Health and Safety in Care Settings	3	20

Assessment Grades

Marks Ranges	Marking Criteria
Pass	All learning outcomes are achieved. All assessment criteria are met.
Fail	All learning outcomes are not achieved. All assessment criteria are not met.
No Marks	Plagiarism

UNIT SPECIFICATIONS

Unit Title
Principles of Health and Social Care

Level
3

Guided Learning Hours
50

Learning Time Hours
200

Credit Value
20

Learning Outcomes and Assessment Criteria
The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	Assessment Criteria *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Understand the values and principles of health and social care.	1.1: Explain the core values underpinning health and social care. 1.2: Analyze the principles of equality and diversity in care settings.
2. Evaluate ethical considerations in health and social care.	2.1: Assess ethical issues that arise in health and social care practice. 2.2: Explore strategies to address ethical dilemmas.
3. Examine the role of effective communication in health and social care.	3.1: Identify barriers to communication and strategies to overcome them. 3.2: Assess the impact of technology on communication in care settings.
4. Understand the importance of safeguarding in health and social care.	4.1: Define safeguarding and its relevance in care settings. 4.2: Explain the procedures for reporting concerns.

UNIT SPECIFICATIONS

Unit Title
Leadership in Health and Social Care Settings

Level
3

Guided Learning Hours
50

Learning Time Hours
200

Credit Value
20

Learning Outcomes and Assessment Criteria
The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	Assessment Criteria *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Leadership in Health and Social Care Settings.	1.1: Define leadership styles and their application in health and social care. 1.2: Evaluate the qualities of an effective leader in care settings.
2. Assess team dynamics and collaboration in care environments.	2.1: Explain the importance of teamwork in delivering quality care. 2.2: Evaluate strategies for resolving team conflicts.
3. Explore decision-making processes in care management.	3.1: Analyze factors influencing decision-making in care. 3.2: Assess tools for effective decision-making.
4. Understand the impact of leadership on service quality.	4.1: Evaluate how leadership influences care outcomes. 4.2: Propose strategies for continuous quality improvement.

UNIT SPECIFICATIONS

Unit Title
Person-Centered Care and Support

Level
3

Guided Learning Hours
50

Learning Time Hours
200

Credit Value
20

Learning Outcomes and Assessment Criteria

The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	**Assessment Criteria** *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Understand the principles of person-centered care.	1.1: Define person-centered care and its importance. 1.2: Analyze barriers to implementing person-centered care.
2. Explore the role of personalized care planning.	2.1: Explain the stages of care planning. 2.2: Assess the role of the individual in care planning.
3. Examine approaches to empowering individuals.	3.1: Define empowerment in health and social care. 3.2: Assess strategies for promoting independence.
4. Understand the importance of evaluating care outcomes.	4.1: Identify methods for assessing care effectiveness. 4.2: Propose strategies for improvement based on evaluations.

UNIT SPECIFICATIONS

Unit Title
Safeguarding and Protection in Care Settings

Level
3

Guided Learning Hours
50

Learning Time Hours
200

Credit Value
20

Learning Outcomes and Assessment Criteria
The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	**Assessment Criteria** *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Understand safeguarding legislation and policies.	1.1: Summarize key legislation related to safeguarding. 1.2: Explain the responsibilities of care providers in safeguarding.
2. Recognize signs of abuse and neglect.	2.1: Identify different types of abuse. 2.2: Explain the indicators of abuse in various care settings.
3. Examine reporting and responding procedures.	3.1: Explain the process of reporting safeguarding concerns. 3.2: Assess the role of multi-agency collaboration.
4. Understand strategies for prevention.	4.1: Propose measures to prevent abuse in care settings. 4.2: Evaluate the effectiveness of staff training programs.

UNIT SPECIFICATIONS

Unit Title
Professional Development in Health and Social Care

Level
3

Guided Learning Hours
50

Learning Time Hours
200

Credit Value
20

Learning Outcomes and Assessment Criteria

The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	**Assessment Criteria** *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Understand the importance of continuous professional development (CPD).	1.1: Define CPD and its relevance in care practice. 1.2: Assess the impact of CPD on career progression.
2. Explore approaches to skill development.	2.1: Identify skills required in health and social care roles. 2.2: Propose strategies for personal skill development.
3. Examine the role of reflective practice.	3.1: Define reflective practice in professional development. 3.2: Assess tools for effective reflection.
4. Understand the role of supervision and mentoring.	4.1: Explain the benefits of supervision in care settings. 4.2: Evaluate the importance of mentoring in skill enhancement.

UNIT SPECIFICATIONS

Unit Title

Managing Health and Safety in Care Settings

Level

3

Guided Learning Hours

50

Learning Time Hours

200

Credit Value

20

Learning Outcomes and Assessment Criteria

The learning outcomes describe the abilities that learners will possess after they have completed the unit. The assessment criteria provide a list of achievements sufficient to demonstrate that a learner has met the learning outcomes.

Learning Outcome *To achieve this unit a learner must:*	**Assessment Criteria** *Assessment of this outcome will require a learner to demonstrate that they can:*
1. Understand health and safety legislation in care environments.	1.1: Summarize health and safety regulations in care. 1.2: Assess the role of risk assessments in care settings.
2. Examine workplace hazards and their management.	2.1: Identify common hazards in care environments. 2.2: Propose strategies for mitigating risks.
3. Understand the importance of infection control.	3.1: Explain the principles of infection prevention. 3.2: Assess the effectiveness of infection control measures.
4. Explore emergency response protocols.	4.1: Identify types of emergencies in care settings. 4.2: Evaluate procedures for responding to emergencies.

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